



**Marriotts Ridge High School**  
**Music Handbook**  
**2018-2019**



***Excellence in Performance and People***



# Table of Contents

|  |            |
|--|------------|
| <b>Welcome</b>   | <b>1</b>   |
| <b>About MRHS Music</b>                                      | <b>2</b>   |
| <b>Department Expectations</b>                               | <b>3</b>   |
| <b>Spring Music Trip</b>                                     | <b>4</b>   |
| <b>Music Foundation</b>                                      | <b>5-6</b> |
| • <b>Fundraising and Your Student Account</b>                | <b>7</b>   |
| • <b>Charms</b>  | <b>8</b>   |
| • <b>Family Patron Program</b>                               | <b>9</b>   |
| • <b>Business Patron Program</b>                             | <b>10</b>  |
| • <b>Cash Card Sales</b>                                     | <b>11</b>  |
| • <b>Concert Attire Information</b>                          | <b>12</b>  |
| • <b>Forms</b>   |            |
| ○ <b>Ensemble Uniform and Maintenance Fee Agreement Form</b> | <b>13</b>  |
| ○ <b>Cash Card Order Form</b>                                | <b>14</b>  |
| ○ <b>Family Patron Form</b>                                  | <b>15</b>  |
| ○ <b>Business Patron Form</b>                                | <b>16</b>  |
| ○ <b>Parent Volunteer Form</b>                               | <b>17</b>  |

**All Forms in this packet can be turned in to the black box next to the Music Office.**



# Welcome!

Dear Parents and Students,

Welcome to the Marriotts Ridge High School music program! We welcome you with great excitement and anticipation to one of the finest music programs in Howard County. Please take some time to CAREFULLY review this handbook. If you have questions, please contact your son/daughter's director.

Many performing opportunities exist for students at almost any ability level. We will find a place for everyone who has the desire to play or sing in the music program at Marriotts Ridge High School. Getting into the school spirit will be crucial in building your program for now and the future. We encourage you and your friends who play and sing to be a part of the fun and history that will be made this year, and all the years to come.

Musically yours,

Mr. Nick Ellis, Band Director  
[james\\_ellis@hcpss.org](mailto:james_ellis@hcpss.org)

Mr. Ross Rawlings, Choral Director  
[ross\\_rawlings@hcpss.org](mailto:ross_rawlings@hcpss.org)

Dr. Patrick Walls, Orchestra Director  
[patrick\\_walls@hcpss.org](mailto:patrick_walls@hcpss.org)

## **Marriotts Ridge Music Mission Statement**

- To provide the highest quality learning experiences through rehearsal and performance
- To foster leadership and maturity skills for a lifetime
- To continue to grow as a community that strives for professionalism and excellence in everything we do.



## About MRHS Music

Marriotts Ridge High School Music is comprised of all of the students and families in the Choral, Band, and Orchestra ensembles. We believe that every person in the program is valuable and has much to offer. Here at Marriotts Ridge, we strive to provide you with the highest quality program available. In order to fulfill your role as a vital member of the music community, please keep the following information in mind.

**Forms:** Please abide by all of the deadlines set forth in the Music Calendar regarding due dates for fees and paperwork. **You will find the music calendar in Charms ([www.charmsoffice.com](http://www.charmsoffice.com)).** **You can find all forms on the Music Foundation website ([www.mrhsmusic.net](http://www.mrhsmusic.net)) – click on “Forms” in the left menu bar.** Many volunteer hours go into accounting and data management. Please respect our many volunteers by turning in forms and payments on time.

**Fees and Payments:** Checks are the preferred method of payment. Unless otherwise noted, please make checks payable to *Marriotts Ridge High School Music Foundation, Inc.* Please make certain that the memo section of the check tells us for whom and for what you are making payment. You may combine payments on one check as long as the memo section of the check clearly states what the monies are for. Please place all payments in an envelope with student name and the purpose of the payment. Payments should be placed in the black drop box just outside the door to the Music Department office.

**Fundraising:** All families will have the opportunity to fundraise to offset costs of the Spring Trip, and to help us improve our equipment and facilities. We encourage all families to participate in our fundraisers. Each student in the program will have an individual Student Account where his or her payments and fundraising efforts will be recorded. You can view the balance of your Student Account through Charms. Note: All Fundraising Credits in the Student Account cannot be paid out to the student as cash. Any remaining credits at the end of the school year will be rolled over to the next year for returning students or can be donated to an incoming sibling or another Music Department student. Senior funds not allocated to another student will be put into a Spring Trip emergency fund for unexpected Spring Trip expenses or emergency refunds.

**Commitment:** All of the performing groups have many rehearsal and performance commitments outside of the school day. Everyone is expected to know his/her performance and rehearsal schedule. Please make every effort to be ON TIME for these events. Lateness creates unneeded anxiety for everyone. Please make every effort to communicate when emergency situations arise. Chronic lateness and absence from rehearsals and performances will result in lowering of a grade and could lead to dismissal from the music program.

**Calendar:** Please review carefully the calendar of events and resolve conflicts well ahead of time. We will make every effort to update the calendar on a regular basis. The music department calendar is available in Charms.



## Department Expectations For Music Students

- Students will enter the music suite and classrooms in an orderly and professional manner. Students are expected to be in their rehearsal room by the sounding of the late bell.
- Students will retrieve their necessary equipment, find their seats, and begin appropriate warm-up activities.
- It is the student's responsibility to be prepared with all necessary materials. These materials may include instruments and all necessary accessories, music, pencils and a productive positive attitude.
- Students will treat themselves and each other with the utmost care and respect.
- Students will treat Marriotts Ridge High School's property and their own property with the utmost care and respect.
- Students are expected to meet all of their obligations both financial and otherwise to each ensemble in which they perform.
- There is to be no eating, drinking, gum chewing or personal grooming during class time. All electronic devices should be silenced and out of sight.
- Students are asked to leave the rehearsal rooms clean and organized. All instruments and materials are to be stored in their appropriate areas.
- Students will uphold and follow all school wide policies and expectations.



## Spring Music Trip

Each year the Marriotts Ridge Music Department takes an annual Spring Trip. We highly encourage our students to take advantage of this opportunity. This trip allows our students to participate in high-level competition with students from all across the country and advance the reputation of our school, music department and students. There will be an online survey distributed regarding the Spring Trip. It is expected that each student participates in the survey and parents are highly encouraged to complete the survey as well.

Our students are able to bond and grow as a music community through the experience. We have found that these bonds last far beyond high school. The trip is a very well organized event with our students' safety of paramount importance.

- The Spring Trip is usually the second or third weekend in April. Please check the music calendar for the tentative date.
- The cost of the trip varies from year to year, but usually it is between \$600 and \$700 per student. The costs depend greatly on our destination and fuel costs at the time of the trip.
- Students will have many fundraising opportunities to help defray the cost of their trip. Please do not let the cost discourage you. We believe the experience is well worth it.
- Families have the option to pay for the trip in one lump sum or follow the payment schedule indicated on the Music Calendar.
- Additionally, the Music Foundation will offer an opportunity for Financial Aid. Specific requirements must be met and all decisions are final. More information will be available in the fall.
- Families will receive a letter of intent in early October, which should be returned with a **non-refundable** \$200 deposit. This letter will include a very basic itinerary and schedule.
- In order for our groups to sound their best and continue the tradition of excellence that Marriotts Ridge Music is known for, we need ALL of our performers to participate. EVERYONE is a vital part of our success. If a condition/event arises preventing a student from participating, we need to know immediately. It could mean that the entire group may not be able to participate. Please don't assume you are not important. EVERYONE is important to our success on the trips.



## Marriotts Ridge Music Foundation

The Marriotts Ridge Music Foundation is a non-profit corporation that was created to support the bands, choral groups, and orchestras at Marriotts Ridge High School. As a student or a parent of a student in one of the performance ensembles, your family is automatically a valued member of the Music Foundation.

### **PLEASE CHOOSE TO BE INVOLVED!!**

**Please review the list of volunteer opportunities online at [mrhsmusic.net](http://mrhsmusic.net), and return the *Parent Volunteer Form* to indicate your volunteer interest(s) and availability.**

If you need more information, feel free to contact any board member or committee chair listed in the 2018-19 Board and Committee Directory also found on the website.

Open Board meetings are held generally on the first Thursday of each month at 7pm in the Student Services Office or in the Music Suite. All Mustang music parents and students are welcome and encouraged to attend!

The Music Foundation exists to support and further develop that excellence in the performing arts at Marriotts Ridge, financially and administratively. As the music teachers and students plan many exciting events and endeavors this year, it's the responsibility, challenge and privilege of all our music families to help them reach their goals. PLEASE CHOOSE TO BE INVOLVED in some way to support your child's Mustang music experience. Every contribution is valuable—no contribution is too small and there is great camaraderie and fun working together.

**Fundraising:** Several opportunities are offered throughout the year for students to raise money toward their spring trip costs. As we continue to build the music program here and plan for future growth, general funding is needed as well. Yankee Candle, Restaurant Nights (TBD), Spirit Wear, Fruit or Pie sales, Mustang Flea Market, Annual Mattress Sale, and ongoing Cash Cards sales are being planned for this upcoming year. ***If you have past experience with fundraising or are willing to help with a particular sale promotion, join one of these energetic and essential groups!***

**Patron/Corporate Sponsors Program:** Record keeping is an important part of this job. Although most Family Patron donations are received in the fall, responsibility to record and acknowledge contributions is ongoing throughout the school year. On the Business Sponsor side, it is a wonderful way to get involved with the community. Patron coordinators contact past patrons and identify potential new contributors and encourage them to support the MRHS Music Foundation. ***If you want to help but prefer to work independently or if you have lots of local business contacts and like to network, our Patron Program welcomes your involvement.***

**Marching Band Support:** Many volunteers are needed to help with band camp support, t-shirt distribution, uniform fitting and distribution/collection, inventory, transportation, pit crew, crowd support at games, parades and competitions, etc. ***Mr. Ellis appreciates parental involvement and he'll be sure to find a job for you!***



**Spirit Wear:** Are you into fashion or have some experience with T-shirt companies? Help develop and promote a line of unique and fun spirit wear for our outstanding musicians and supporters. This fun committee will oversee all aspects of MRHS Music Foundation spirit wear sales. Ordering, collecting funds and distribution are all important parts of this job. ***Help us offer fun and stylish designs to set our department and performers apart!***

**Concert Attire:** The bulk of the work in this area happens in the fall (measuring incoming freshmen and new students for their concert attire) ordering and then distributing concert attire in time for our first December performances. The concert attire supplier is already set up, and several veteran parents are willing to help in the process. If you are available during the school day to measure the students, please consider working with Concert Attire.

**Concert Organizers:** These folks work hand in hand with the directors to prepare and assist at our amazing performing arts concerts. Obviously the work load during concert season is rather heavy with coordinating ticket sales, laying out the program, selling tickets, handling decorations. Assistance is needed in creating promotional flyers for distribution at MVMS and the feeder elementary schools. The bulk of work begins in November and runs through December as well as late April.

**Awards/Banquet:** What a wonderful way to help honor the students for all their success throughout the year! The majority of work takes place during the March/April months, prior to the actual Music and Performing Arts Awards Night in May. Help is needed in organizing the potluck event and award ceremony; assistance is given to the directors in preparing the many certificates, plaques and various awards of distinction.

**Photography:** We love to have photos of our music students performing. Join the photography committee to take photos at a specific event or take photos of a specific performing group throughout the year. You send your photos to the Web Site Chairperson to upload online for all to see!

**Publicity Committee:** There are so many amazing things happening with Performing Arts at Marriotts Ridge: we need to get the word out on all our exciting events. ***If you are resourceful and interested in promoting the name of Marriotts Ridge High School...communication specialists please get on board!***

**Please help keep MRHS Music moving forward and sign up to help today!**



# Music Foundation

## Fundraising & Your Student Account

The Music Foundation holds fundraisers throughout the school year which can benefit your Student Account, the Music Foundation or both. Fundraising, family patron donations and business patron donations are the three major sources of income for the Music Foundation. We encourage you to participate in fundraisers to help you offset the cost of Spring Trip as well as to help the Music Foundation which provides music, instruments, transportation and much more for the MRHS music program.

### What is a Student Account?

Your Student Account is a record of money you’ve either paid by check/cash or earned through the Music Foundation fundraisers toward the Spring Trip and other items such as ensemble maintenance fees. Your Student Account balance is accessible through your students Charms account. Note: All Fundraising Credits in the Student Account cannot be paid out to the student as cash. Any remaining credits at the end of the school year will be rolled over to the next year for returning students or can be donated to an incoming sibling or another Music Department student. Senior funds not allocated to another student will be put into a Spring Trip emergency fund for unexpected Spring Trip expenses or emergency refunds.

Here’s how fundraisers benefit your Student Account and the Music Foundation:

- **Yankee Candle:** Students earn 35% profit on net sales. Student earnings are deposited into your student account.
- **World’s Finest Chocolates:** Students earn \$20 per box sold. Students will only be allowed to check out one box at a time unless they prepay. A student may check out another box AFTER submitting the full \$60 payment for the first box checked out. Please submit payment by check, or cash (NO COINS), to the black box outside the director’s offices. Student earnings are deposited into your student account.
- **Dessert Days Pie Sale:** The profits from this sale will benefit the Music Foundation. Incentives will be given to the students for selling.
- **Kringle Sale:** Students earn approximately \$3.50 per Kringle sold.
- **Mattress Sale:** The Music Foundation receives a percentage of the mattress sold. If a customer uses a student’s name they will receive a cash incentive.
- **Cash Cards:** For every Giant or Weis gift card you purchase, your Student Account will receive a 5% profit.

### 2018-19 Fundraising Schedule

| Fundraiser             | Profits Go To...                            | Estimated Start Date                                | Delivery Date (tentative) |
|------------------------|---|---|---------------------------|
| Yankee Candle          | Your Student Account                        | September   | November                  |
| WFC                    | Your Student Account and Music Foundation   | September   | N/A                       |
| Dessert Days Pie Sales | Music Foundation                            | October   | November                  |
| Kringles               | Your Student Account and Music Foundation   | November  | December                  |
| Cash Cards             | Your Student Account                        | September 2018 – May 2019<br>(sales held bi-weekly) |                           |
| Mattress Sale          | Music Foundation and Cash award for Student | March 23rd  |                           |



# CHARMS

The Music Foundation uses a web-based application called Charms that houses the student and parent contact information, tracks Student Account activity, online Spirit Wear sales, the Music Calendar, and provides a vehicle for communication between the Music Foundation, Directors, Students, and Parents.

Each student will be given a Charms account and will be REQUIRED to log into Charms and complete various pieces of information – EMAIL and CELL PHONE numbers are mandatory. This will be a GRADED ASSIGNMENT for each student. If you are a returning student, your Charms account from last year is still active! You will be required to log in and update your information.

Below are basic steps to access Charms. More detailed information will be distributed by your director.

- Log on to [www.charmsoffice.com](http://www.charmsoffice.com), and click “LOG IN” in the upper right corner and click on the “PARENT/STUDENT/MEMBERS” option.
- Login to your student’s program account using the following School Code and click “Enter Charms”:  
**MRHSMUSIC**
- This will bring up the main “PUBLIC” page. This will allow you to look at the calendar for the Music Department, event list, forms and handouts and other “publicly shared” files, as well as a few other options.
- If you are a new student, the first time you enter Charms, enter your **HCPSS STUDENT ID NUMBER** (including any leading zeros – e.g. - 001234567) into the **Student Area Password** field. You will be directed to the Change Password screen, to set a personal password different from the ID, for future use. **There is ONLY ONE account logon and password used for both STUDENTS and PARENTS.** Please share this information with each other. There are mechanisms to recover/reset a lost Password – when you create your new password, create a “hint” as well.
- Whenever you enter using this Username/password, another more detailed screen appears, with various button options for you to access areas in the Charms account.
- **The Student and Adult Information areas REQUIRE REVIEW AND UPDATES**
  - Click on the “Update Info” icon at the bottom of the screen
  - **Review and/or Update ALL fields on the Student Detail Screen:** It is VERY important that you input a VALID email address and a CELL PHONE NUMBER and CHOOSE YOUR CELL PHONE CARRIER from the drop down. Be sure to click the green update button at the top right of the screen or your changes will NOT be saved!
  - At the bottom of the Student Detail Page are links to “Adults” that have been added to your account. Please review and/or Update ALL Required fields on this screen: It is VERY important that you input a VALID email address and a CELL PHONE NUMBER and CHOOSE YOUR CELL PHONE CARRIER from the drop down. There is also an “Add New Adult” button at the Top and Bottom of each screen if you need to add another adult. If an “Adult” needs to be REMOVED from your account, please click on the “Email Staff” icon from the Home Screen and contact Joy Altenburg at the top of the list with your changes.



# Family Patron Information

## 2018-2019



Dear Marriotts Ridge music families,

You know firsthand how important music can be in the lives of our students. The MRHS Music Foundation is committed to providing the best facilities, training and equipment for these students who proudly wear the school’s colors. High standards of excellence require a huge investment of time, energy and money, and the award-winning performances you enjoy each year require substantial volunteer hours and financial assistance from supporters throughout the community.

**We invite you to become a Marriotts Ridge Music Patron for the current school year by making a donation of any amount in support of our programs. Remember to check whether your employer will match your donation! If you own a business, we encourage you to become a Business Patron.**

**(Please refer to the Business Patron information and commitment forms.)**

Your gift to the Music Foundation will help support the Marriotts Ridge band, orchestra, and choral programs in numerous ways, such as assisting with transportation, providing quality instruction, and buying and maintaining instruments, equipment and uniforms.

Families may contribute at several levels. All patrons will receive acknowledgement in the winter and spring concert programs for the current school year, plus the satisfaction of helping to maintain a high-quality music program that builds student leaders.

Additionally, patrons who donate \$100 or more will receive, in appreciation, the number of complementary tickets specified below. Each complementary ticket is good for all winter and spring music concerts for the current school year. They can be picked up at the box office before each concert.

**Contribution Level**

**Bonus**

|                          |                           |                         |
|--------------------------|---------------------------|-------------------------|
| Maestro Level.....       | \$500+                    | 6 Complementary Tickets |
| Concertmaster Level..... | \$300-\$499               | 4 Complementary Tickets |
| Whole Note Level.....    | \$100-\$299               | 2 Complementary Tickets |
| Half Note Level.....     | \$50-\$99                 |                         |
| Quarter Note Level.....  | \$25-\$49                 |                         |
| Other.....               | We appreciate any amount! |                         |

Please complete and submit the attached Family Patron Donation Form along with your tax-deductible check made payable to **MRHS Music Foundation**. Students may deposit donations in the black box near the music directors’ office at MRHS or mail them to the school at the following address:

MRHS Music Foundation Patron Program  
12100 Woodford Drive  
Marriottsville, MD 21104

Please email questions or comments to Marriotts Ridge Music Foundation at [MRHSMF@gmail.com](mailto:MRHSMF@gmail.com)



# Marriotts Ridge High School Music Foundation

## Business Patron Benefits 2018-2019

### WHAT IS THE MUSIC FOUNDATION?

The Marriotts Ridge High School (MRHS) Music Foundation raises funds and provides volunteer support for all aspects of the school’s music programs, which serve more than 300 students. Our income comes from family donations, business donations, concert ticket sales and fundraising.

The Music Foundation uses these funds to purchase instruments and musical scores, pay clinician fees for experts to work with the students, pay registration and transportation costs for competitions and other events, purchase and maintain uniforms and costumes, and provide other music-related equipment, as needed.

### WHO ARE THE MRHS BUSINESS PATRONS?

MRHS Business Patrons are local businesses that partner with the Music Foundation to support Marriotts Ridge High School’s band, choral and orchestral music programs. Your support ensures that MRHS remains a leader in the arts in the State of Maryland.

### WHAT ARE THE BUSINESS PATRON BENEFITS?

Business Patrons may choose from four tiers of support, with benefits dependent upon the level of financial commitment. These benefits apply only during the current school year.

| Tier                 | Financial Commitment | Benefit Package   |
|----------------------|----------------------|---|
| Copper Contributor   | <\$100               | *Business name listed in concert programs<br>(one line subject to length specifications)  |
| Bronze Contributor   | \$100 - \$299        | *Certificate provided for place of business<br>*Business name listed in concert programs<br>*Business name read prior to each music concert<br>*Two complementary tickets good for admissions to all winter and spring music concerts |
| Silver Contributor   | \$300 - \$499        | All Bronze level benefits<br>PLUS business name displayed on poster at auditorium entrance prior to all music concerts<br>PLUS two more complementary tickets(total of four)  |
| Gold Contributor     | \$500 - \$999        | All Silver level benefits<br>PLUS business name projected on main screen of 850-seat auditorium prior to all music concerts<br>PLUS two more complementary tickets(total of six)  |
| Platinum Contributor | \$1,000+             | All Gold level benefits<br>PLUS business name posted on website and in MRHS Music Foundation emails<br>PLUS two more complementary tickets(total of eight)  |



## Music Foundation Cash Cards

### 5% PROFIT FOR STUDENT ACCOUNTS:

For every Giant or Weis gift card you purchase, your student's account will receive a 5% profit. (i.e.: every \$100 purchased = \$5.00 profit for you!).

You can find the order form online at [mrhsmusic.net](http://mrhsmusic.net) and next to the black drop box by the school's music office.

Please fill out the form and instruct your child to place it in the black drop box by each Tuesday. Orders are collected every other Tuesday by 2:20pm. The orders are filled and given to the Directors by that Friday morning. On those Fridays, students should let their director know they have a cash card order to pick up unless the parent has made other arrangements. After the final Spring Trip payment the sales are reduced to once a month. All these earnings will be posted to the students account for the next fiscal year.

### How Does The Cash Cards Fundraiser Work?

We purchase Giant or Weis Gift Cards at a discount and sell them to you for face value. The 5% difference is profit for your student if the Cash Card order form is used. For instance, your neighbors, relatives, and family friends will be able to support your child by purchasing the cards via the order form—an easy and painless way to pay for this year's spring trip!

There is no limit to the number of cards you can purchase from us – you just shop as you normally would, pay with the gift card, and the profits go into your student's account.

There is no fee for using Giant or Weis gift cards. Giant Gift Cards can be redeemed at any of the Giant Food and Pharmacy stores operating in Maryland, Delaware, DC and Virginia. They may also be redeemed at Martin's, Peapod, and Stop&Shop. Weis gift cards can be redeemed anywhere in the continental U.S.

Both cards are non-refundable and are not redeemable for cash, but may be redeemed for any prescription purchases. The cards never expire and are not assessed with any fees.

If there are any questions or concerns please contact:

Pascale Fagerstrom or Tammy Liu Hermstein at [mfcashcards@gmail.com](mailto:mfcashcards@gmail.com)



# Concert Attire Information

## ATTIRE REQUIREMENTS FOR MRHS MUSIC ENSEMBLES

### ALL ENSEMBLES

Students in all music ensembles must purchase the “concert black” official MRHS Concert Attire for \$50-\$85, depending on style choice. Styles include long black evening gown, black blouse / palazzo pants combo, and men’s black dress shirt / dress slacks / tie combo. Concert Attire fittings will take place the last week in September during class. Volunteers will assist students in selecting sizes and styles using sample attire. Order forms will be available at fittings.

Attire will be delivered in mid-November. All gowns and pants require hemming, as they come with unfinished hems. The first concerts are generally in mid-December, so attire must be hemmed in time for these performances.

Students must wear dressy black shoes and black socks or hose with the concert attire. Families must provide the shoes and socks/hose.

**Consignment** – Graduating students may sell or donate their used attire to the MRHS Music Foundation for future students to purchase at a discount. Current students may purchase these used garments instead of new garments, and will be given information on consignment sales at the time of fittings.

### ADDITIONAL ATTIRE REQUIREMENTS FOR SPECIFIC ENSEMBLES

#### CHORAL GROUPS

**MADRIGALS** – Renaissance & Evening attire - \$75 rental fee

- Shoes & other accessories as designated by director

**WOMEN’S ENSEMBLE** – Women’s gown - \$35 rental fee

- Silver shoes

#### BAND GROUPS

**JAZZ ENSEMBLE** - Jazz Vest - \$15 rental fee

**MARCHING BAND** - taken care of by the Marching Band volunteers during Band Camp



## MRHS MUSIC - ENSEMBLE UNIFORM ORDER AND MAINTENANCE FEE AGREEMENT

For students in the Jazz Band/Big Band, Madrigals, and Women’s Ensemble, additional garments are required. Please order and pay the maintenance fee(s) for the garment(s) you need for your ensemble below.

- Please attach check payable to **Marriotts Ridge Music Foundation**.
- Be sure to include Student Name, Ensemble Name(s) & item(s) ordered in check memo line to ensure accurate accounting. Be sure to include all ensembles if ordering attire for more than one group.
- Place your check and this form in an envelope marked “Ensemble Order Form” and place it in the black box just outside the Music Department office.

Student’s Last Name: \_\_\_\_\_ First name: \_\_\_\_\_ Male / Female

Home Phone #(\_\_\_\_\_) \_\_\_\_\_ Parent/Family Email: \_\_\_\_\_ H)

Cell Phone #(\_\_\_\_\_) \_\_\_\_\_

### **MAINTENANCE FEES FOR ENSEMBLE COSTUMES/UNIFORM** (ENSEMBLE MEMBERS ONLY)

*These ensembles require special attire which remain the property of the MRHS Music Dept. A Uniform Maintenance Fee is required at the time of issue for the following garments.*

|  | <b><u>COST</u></b> | <b><u>AMOUNT<br/>ENCLOSED</u></b> |
|--|--------------------|-----------------------------------|
| <b>Madrigal Costume</b><br><i>(Hat, Jacket &amp; Pants or Dress)</i> | \$75.00            | \$ _____                          |
| <b>Women’s Ensemble Dress (2<sup>nd</sup> Period)</b>                | \$35.00            | \$ _____                          |
| <b>Big Band/Jazz Combo Vest</b>                                      | \$15.00            | \$ _____                          |
| <b><u>TOTAL FOR ALL ATTIRE EXPENSES</u></b>                          |                    | \$ _____                          |

**NOTICE TO ALL:** Complete payment of fee or purchase price is due at the time of issue or order. The Music Foundation reserves the right to use any funds in an individual student account to meet unpaid attire charges before monies are applied to Spring Trip payments. **You are responsible for all parts of your attire! Please see your director for replacement costs of lost items.**



----- Office use only -----

Check #: \_\_\_\_\_

Date filled: \_\_\_\_\_

## Marriotts Ridge Music Foundation Cash Cards Order Form

Full Name of Student \_\_\_\_\_

Last Name(s) on Check \_\_\_\_\_

Phone Number(s) \_\_\_\_\_

Email Address \_\_\_\_\_

Student is a member of (check the box):

- BAND       CHORAL GROUP       ORCHESTRA

**Indicate the number and value of cards requested:**

WEIS    \$50 \_\_\_\_\_    \$100 \_\_\_\_\_

GIANT    \$50 \_\_\_\_\_    \$100 \_\_\_\_\_

**Total amount submitted for all cards: \$ \_\_\_\_\_**

**Please make checks payable to: Marriotts Ridge Music Foundation  
Do Not Staple Checks!**

### WAIVER

I give my permission for my son/daughter to receive and carry "Cash Cards" home. I understand that Marriotts Ridge High School Music Foundation is not responsible for any lost/stolen cards once they have been collected by my student.

I have made arrangements to pick up "Cash Cards" myself.

Signature of Parent/Guardian \_\_\_\_\_

If you have questions, contact:  
Tammy Hermstein or Pascale Fagerstrom at



mfcashcards@gmail.com

# Family Patron Donation Form 2018-2019

**Yes, I would like to support the music programs at Marriotts Ridge High School.**

*Whole Note Patrons will receive two complementary tickets, Concertmaster Patrons will receive four complementary tickets, and Maestro Patrons will receive six complementary tickets. Tickets can be picked up at the box office before each concert, complimentary admissions are good for all winter and spring music concerts.*

- Maestro Level**.....\$500+
- Concertmaster Level**.....\$300-\$499
- Whole Note Level**.....\$100-\$299
- Half Note Level**.....\$50-\$99
- Quarter Note Level**.....\$25-\$49
- Other Donation**.....\$ \_\_\_\_\_

**Name:**

**Student(s) Name(s):**

**Address:**

**City, State, Zip:**

**Email address:**  **Telephone:**

**Name as you would like it to appear on the concert programs (e.g., Mr. & Mrs. Smith, the Smith Family):**

..... This box for Music Foundation personnel only .....

Date received: \_\_\_\_\_ Check #: \_\_\_\_\_ Received by: \_\_\_\_\_

**Please make your tax deductible contribution payable to MRHS Music Foundation. Students may deposit donations in the black box near the music directors' office at MRHS or mail them to the school:**

**MRHS Music Foundation Patron Program  
12100 Woodford Drive  
Marriottsville, MD 21104**



Please email questions or comments to Marriotts Ridge Music Foundation at [MRHSMF@gmail.com](mailto:MRHSMF@gmail.com)

# Business Patron Commitment Form 2018-2019

## Business Patron Contact Information

Company Name \_\_\_\_\_

Company Representative (full name) \_\_\_\_\_

Business Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Email Address \_\_\_\_\_ Phone \_\_\_\_\_

Business Name as you would like it to appear in the concert programs \_\_\_\_\_

## Contributor Level

My business would like to support the MRHS Music Foundation at the following level:

- Platinum Contributor      \$1,000+
- Gold Contributor              \$500 - \$999
- Silver Contributor             \$300 - \$499
- Bronze Contributor            \$100 - \$299
- Copper Contributor            < \$100

**Bronze Level and higher: Please email a jpeg file of your business logo (if applicable) to the email address below.**

Please make your tax deductible contribution payable to the

### **MRHS Music Foundation**

Mail or deliver to

MRHS Music Foundation – Business Patrons Program

12100 Woodford Drive, Marriottsville, MD, 21104

Please email questions or comments to Marriotts Ridge Music Foundation at [MRHSMF@gmail.com](mailto:MRHSMF@gmail.com)



*A tax receipt will be provided by mail for donations over \$250.*

# Music Foundation - Parent Volunteer Form

We appreciate any way that parents are willing to volunteer. Let us know what you have an interest in and we will find a place for you.

**PLEASE COMPLETE:**

Student Name \_\_\_\_\_ Circle – Band    Choir    Orchestra

Parent Name(s) \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

Fundraiser or position interested in \_\_\_\_\_

Skills (e.g., photography, sewing, web design, public speaking) \_\_\_\_\_

\_\_\_\_\_

Please email questions or comments to Marriotts Ridge Music Foundation at [MRHSMF@gmail.com](mailto:MRHSMF@gmail.com)